



## REQUEST FOR APPOINTMENT FORM (ONLY FOR TEMPORARY VISAS)

Please fill out the form in **UPPERCASE ONLY**

**THERE IS NO CHARGE FOR THIS FORM**

**1. THE APPLICANTS ARE ENCOURAGED TO FILL OUT THE APPLICATION FORM DS-156 ON-LINE AT: <http://evisaforms.state.gov> BEFORE REQUESTING AN APPOINTMENT.**

Please put "X" in the appropriate box

- ☐ I WILL FILL OUT THE APPLICATION FORMS ON-LINE, PLEASE SEND THE ANSWER TO ME BY E-MAIL - Point 6 of this Form.  
**Please fill out and print 3 (three) pages of DS-156 Form before mailing or faxing this request, and write the DS-156 Bar Code number at the appropriate box near the applicants' name field.**

- ☐ I CANNOT FILL OUT THE APPLICATION FORMS ON-LINE, PLEASE SEND THE ANSWER AND THE APPLICATION FORMS BY MAIL - Point 3 of this Form.

**NOTE** Starting November 1, 2006, all non-immigrant visa applicants are required to fill out the DS-156 on-line using Non-Immigrant Visa Application Forms (EVAF). The use of EVAF on and after this date is Mandatory.

**2. APPLICANTS ASKING A NON-IMMIGRANT VISA APPOINTMENT (Names exactly as in your passport):**  
APPLICANTS MUST BE RESIDENTS OF ALBANIA

	NAME	SURNAME	DATE OF BIRTH	RESIDENCE CITY	DS-156 BAR CODE
1.					
2.					
3.					
4.					
5.					

**3. ADDRESS IN ALBANIA (REQUIRED):**

**4. PHONE/MOBILE NUMBER:**

**5. FAX NUMBER:**

**6. E-MAIL ADDRESS:**  
(PLEASE WRITE CLEARLY)

**7. PURPOSE OF TRAVEL (put "X" in the appropriate box):**

- ☐ VISITOR FOR PLEASURE/FAMILY VISIT/BUSINESS  
☐ WORK (**H Visa - Must have Form I-797**)  
☐ STUDY (**F Visa - Must have Form I-20**)  
☐ EXCHANGE VISITOR (**J VISA - Must have Form DS-2019**)  
☐ OTHER (Explain): \_\_\_\_\_

**8. PROPOSED DATE OF TRAVEL IN USA (Approximately):**

**9. IMPORTANT FACTS:**

- a)** You should request an appointment a minimum of 6 weeks before your planned travel.  
**b)** Please DO NOT send supporting documentation along with this request. Any documentation will be discarded  
**c)** Fax this form to: **+355-4-374-957**, or mail it to:  
**U.S. Embassy, Consular Office, Elbasani Str., No. 103, Tirana, Albania**  
**d)** Based on point 1 of this form, You will receive an appointment letter notification together with the necessary forms and requirements.

\_\_\_\_\_  
DATE (dd-mm-yy)

\_\_\_\_\_  
SIGNATURE